

**SPARTAN ALLSTARS  
SPORTS DAY CAMP**



**PARENT &  
JUNIOR  
COUNSELOR  
HANDBOOK**

**PLEASE SHARE THIS WITH ANYONE WHO MAY  
BE PICKING UP/DROPPING OFF YOUR CHILD**

# CAMP DROP OFF

**MORNING/FULL DAY DROP OFF TIME:** 8:00-8:30 a.m.

**DROP OFF LOCATION:** La Cañada High School (4463 Oak Grove Drive)  
Camper drop off is in the main parking lot on Oak Grove directly in front of the outdoor basketball courts.

- Enter the lot from the north entrance (at the light) and head south to drop off along the parking lot. Please follow staff instructions. Staff will wear bright green shirts.
- Please have your campers already sun screened and ready to pop out of the car. **PARENTS STAY IN YOUR CAR.** Staff will help kids get out of cars. **Please do NOT walk up (the staff is doing the car line.)**
- In the [Web Portal](#), find your camper(s) QR Code. Please print out or have it ready to scan from your phone.
- When exiting, please turn **RIGHT** onto Oak Grove.

**If you arrive after 8:45am. Please park and walk your child to the Camp Office. Bring your QR Code! We'll get your Camper to their Group!**



# CAMP PICKUP

**K/1st HALF DAY MORNING PICKUP:** 12:15-12:30 p.m. at the Outdoor Basketball Courts. (The same place as Drop Off.)

**GENERAL PICKUP TIME:** 4:30-5:00 p.m. at the **LCHS NORTH GYM** (or in the Cafe depending on the week- but will will let you know!)

- Enter the LCHS campus via main parking lot along Oak Grove at the light or the entrance by the pool. Park.
- In the Web Portal, find your camper(s) QR Code. Please print out or have it ready to scan from your phone. *Please give anyone that is picking up your child this code. This is your "permission slip" to pick up.*
- Walk up the SIDE entry steps of the North Gym.
- After you get scanned, walk up the stairs and around the building to greet your child at the FRONT door of the gym.
- Don't forget to check out Lost and Found along the way.
- **Monday we will distribute Camper T's at PICK UP.**

## LATE PICKUPS:

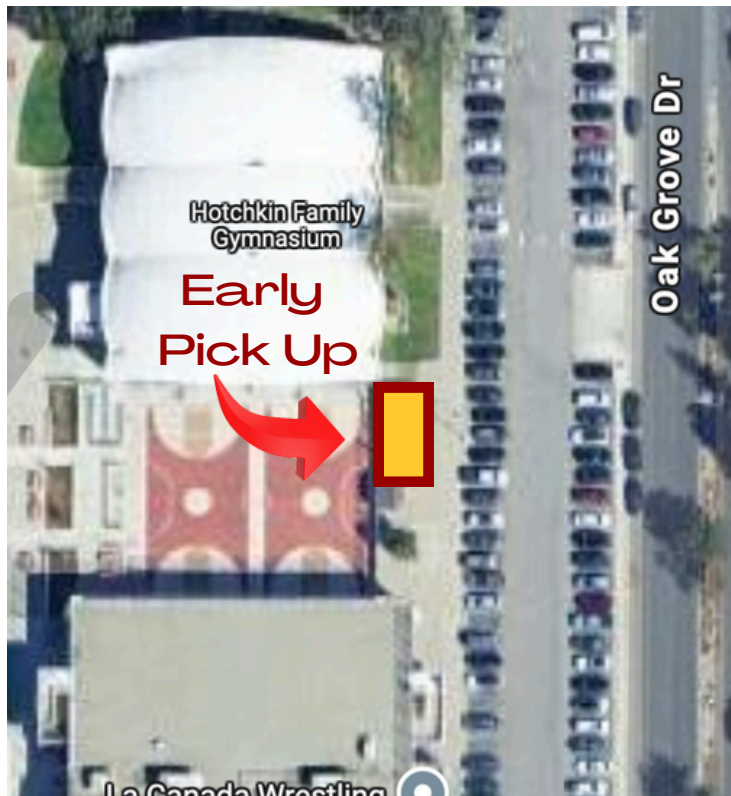
Camp ends at 5 p.m. There is no aftercare. If a camper is picked up late, a \$20 late pickup fee will be charged (you can pay with cash, or credit card). If a camper is picked up after 5:30 p.m., a \$50 late fee will be assessed.



# EARLY PICKUPS

In the Web Portal, request your time to pick up.

- Please give 2 hours notice
- No early pick ups after 4pm (all the staff are busy doing the main camp pick up.)
- Your camper(s) will be at the Outdoor Basketball Courts Pick Up Tent.



## WE APPRECIATE YOUR PATIENCE!

Mondays are always a little rough as campers get settled in and everyone gets used to the carline and pickup situation, so please be patient and plan for extra time. It can be overwhelming the first couple of days. But please reach out with your concerns... we want campers AND parents to have a great experience.

# WHAT TO BRING

## **1) FOOD & WATER**

All campers should bring snacks and a labeled water bottle. Ice water jugs are placed at activities to refill water bottles. All full-day campers should bring a lunch packed with food that meets their dietary needs and that they will eat. Please do NOT PACK NUTS as we do have campers with severe nut allergies. *We recommend a sack lunch and disposable water bottles to avoid loss/misplacement of lunch boxes. We donate 100-150 unclaimed water bottles and lunch boxes at the end of each summer.*

## **2) SPRAY SUNSCREEN**

Please send them with a spray sunscreen for touch-less application. Please apply the first layer of sunscreen BEFORE you drop off your child for the day. We do reapply at breaks and lunch.

## **3) SWIM GEAR**

Check the schedule to see if your child's group has a swim session! Campers are not forced to swim. If you/they choose to sit out, please send them with a deck of cards to play with on the side. (No Pokemon!) If swimming, bring a swimsuit, towel, and goggles.

*For water games, no swimming suit is necessary, but you may send one if desired.*

## **4) CAMP STORE MONEY (Optional)**

*Parents may send cash in an envelope with name and group on it or add funds through the Web Portal.*

## **5) CHANGE OF CLOTHES (For Younger Campers)**

If your child has had a potty accident within the past year, please send an extra set of shorts, underwear, and wipes in a ziplock bag in their backpack.

## **WHAT NOT TO PACK!**

***No ELECTRONICS, CELL PHONES, POKEMON CARDS, weapons or other expensive items that can be lost or stolen.***



Card games (Uno, deck of cards, etc.) are okay for breaks or if sitting out of swim. You don't need to bring any equipment, it will all be provided. We don't want your child to lose anything while here.

# FUNFANGLE

## WHAT IS FUNFANGLE?

*Funfangle hosts our [Web Portal](#). Whomever signed up the camper will receive an email to register for our [Web Portal](#). If you're a returning camper, your login is the same as last summer! Only the parent who signed up the camper for Camp will have access to the Portal.*

### **Camp Store Portal**

Parents can add money to their camper(s) Camp Card, view transactions, place a daily spending limit, see card balance, and transfer monies between siblings. Note, that Campers may bring cash and we can add it to their Card Balance. Just send them with a labeled envelop.

### **Attendance & QR Code**

Parents will receive a unique QR code for each child. Print it out to streamline drop off and pick up. Give this QR code to anyone picking up/dropping off. It can also be used to view attendance logs.

### **Schedule Early Pick Up Requests**

Submit an early pick up. Please give us 2 hours notice with the latest pick up time being 4pm.

### **Order & Pay for Camp Lunch Online**

Parents may order and purchase lunches for camper(s) daily or for the entire week. Parents may also pay in cash. ***Please do not order until you know your child's group for the week.***

## MEDIA AND PHOTOS

Throughout the week, our amazing media team will be capturing photos and videos of the campers in action. Follow us on [TikTok](#), [Instagram](#), [Facebook](#) and [YouTube](#) to see what's happening each day. We will send out links to our [Camp Video](#) and photos on [GeoSnapShot](#). In addition, during our busier weeks, we have a scheduled activity called "Media Minute." Please check the [schedules](#) to see if we are offering "Media Minute" the week your child is attending.

Spartan Allstars primarily uses camper photos for the end of camp slideshow, which is posted on the website. Photos may also be posted on the website, social media or on marketing materials. **If you do not want your child photographed, please email us at [office@spartanallstars.com](mailto:office@spartanallstars.com).**

**With so many campers (some more camera shy than others), we cannot guarantee that your child will be photographed!**



# CAMP STORE

The Camp Store has baked chips, fruit snacks, water, gatorade, rice krispy treats, popsicles, etc. for sale. **We DO NOT sell candy.** Camp Store is not intended to replace lunch. **Optional lunches are purchased/ordered separately from Camp Store.**

On Tuesdays and Fridays, we will offer a variety of Mini Melts® (like Dippin' Dots). There is a dairy free option of Mini-Melts.

Group Leaders will have a Camp Store Card for ALL Campers. Parents may choose to add funds or not. The Card will have the Camper's unique QR Code and name. When the card is scanned, the Camper photo will pop up to verify ownership. **Please let your Campers know if you've given them money to spend.** We hate to have disappointed Campers, or Campers that don't know they have money.

Parents may add funds at any time on the Web Portal or by sending Cash in an envelope with camper(s) name and group. Cash funds will be added to their camp account. Parents can login to the Web Portal to see balances, transactions, transfer money between their children, and place a spending limit on camper(s) accounts.

Cards cannot be redeemed for cash... so use them up! Any leftover funds will be donated to our scholarship funds. Note- We will have a dedicated "Cash Only" cart if parents want to send their Campers with cash and not have it go on their account, but note that Camp is not responsible if cash is lost or stolen.

Campers may use their Camp Store Card to purchase Mini Melts® or any other Camp Store item. Camp Store monies cannot be used to purchase lunches. All lunches must be ordered in advance by 8pm on the Web Portal the night before.

# LUNCH PROGRAM

Spartan Allstars facilitates an optional lunch program for the convenience of Campers and families. **Please wait until you know your Camper(s) Group before you order!** Groupings are emailed out the Friday before Camp starts.

Order through the [Web Portal](#). You can order the meals for the whole week or by 8pm the night before.

We offer a meat and vegetarian option each day. Some days we can offer gluten-free meals. Unfortunately, it is not possible to meet all allergen needs. NO SUBSTITUTIONS. We have provided as much allergen and nutrition material as possible.

**Mondays-** Jersey Mike's (\$12.50)

**Tuesdays-** Chipotle (\$12.50)

**Wednesdays-** Panda Express (\$12.50)

**Thursdays-** Chick-fil-A (\$12.50)

**Fridays-** Round Table Pizza (\$10, or \$15)

[Learn More](#)

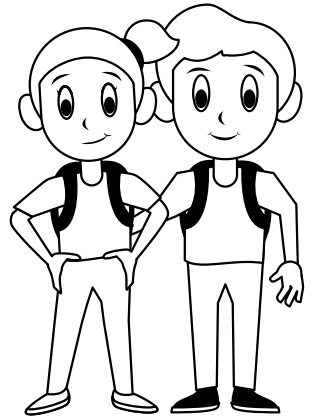
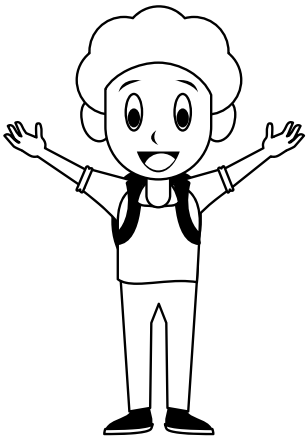


# SCHEDULES & FIRST DAY

## SCHEDULES

Schedules can be found on our website at [Camp Schedules](#). We follow schedules strictly and never leave the La Cañada High School campus. Everyday will be something different!

We have mixed up indoor and outdoor activities in the morning and afternoons so that campers are not out in the heat for extended amounts of time. Water is available at each activity to ensure and encourage hydration.



## FIRST DAY

Please be patient the first day as everyone gets used to drop off and pickup procedures!

Make sure that your camper(s) are sunscreensed, have their backpacks, appropriate footwear and clothing, and know their group name! (If they forget, we have staff who can help them.) Please pull ALL the way forward in the drop off area and follow staff instructions.

**PLEASE remain in your car!** Have your JC ready to jump out and have fun!

**JC's will ge 2 T-Shirts at arrival on Monday. JC's need to wear their JC Shirt daily!**

# FRIENDS/ ASSIGNMENTS

The purpose of the JC program is to give early teens the opportunity to develop leadership skills, gain work experience, and reinforce sports skills by teaching them to others.

The JC's will be assigned to work with Head Coaches, the Office, or a Group. Their role is to

- Support the Coaches and Counselors in helping teach the campers basic game skills.
- Be proactive, participate in, referee or help organize activities led by coaches.
- Run Campers to the Office, Nurse, or restrooms.
- Make sure all kids are participating, being safe, and feeling included.
- Help Campers with Camp Store.
- Help with and participate in Special Activities.

*The Campers idolize JC's and will do what you do! So, a JC is sitting on the side, Camper's will want to sit on the side. If a JC is participating, the Camper's want to play with you. Be the example... you'll have more fun and so will the Campers!*

JC's *may* gain volunteer hours but, more importantly, learn valuable lifelong skills.

## **JUNIOR COUNSELORS DO NOT GET FRIEND REQUESTS!**

***JC's should not expect to be assigned with their friends. In fact, we find that it can be counterproductive in their leadership development when they are placed with a friend.*** 2 JC's are assigned per group. When possible, we will assign a male/female JC to each group. Even though you might not be with your friends, you will see them at breaks, rest hour, and sometimes at swim time.

To gain anything from the program JC's are expected to participate, engage, and be proactive at their assigned location. JC's are expected to follow staff instructions and be at their designated location.

# **NO CELL PHONES**

## **PLEASE, PLEASE, PLEASE... DO NOT SEND CELL PHONES TO CAMP!**

There are practical and legal reasons why we don't want JCs and Campers to have phones at Camp. Parents, you are responsible/liable for your child; please support us in this matter.

### **WHY WE DON'T WANT PHONES AT CAMP:**

- Damage to phone: damaged/dropped/or a dive in the pool.
- Potential theft.
- JCs/Campers will flock to see what is happening when someone is on a device and they stop participating. The parents have all paid for kids to play at Camp, not watch someone else on a phone.
- If a JC/Camper is on a phone, they cannot participate and won't gain anything from the program.
- Someone might take (or be accused of) taking pictures/videos of other minors that they do NOT have permission to record/photograph.
- Someone might share pictures/videos of other minors that they do not have permission to be in possession.
- Someone might (accidentally or on purpose) show images or content to other minors that could be deemed as inappropriate or illegal.
- Parents may text JCs and Campers to leave Camp without checking out properly.

### **ALL IN ALL, NOTHING GOOD CAN HAPPEN!**

- If we see a cell phone, it will be taken to the Camp Office and locked in a storage locker.
- We will notify the parents.
- The phone will get handed back to parents at pickup.

**Tell your child that if they need to contact you to go to the Camp Office, and we'll help them contact their care givers.**

**Parents, you can contact us at any time to have a message relayed to your child. You can always AirTag your child if you want to know exactly where they are.**

# CONFLICTS & BULLYING

Our staff have been trained to recognize and address camper issues and handle them appropriately based on severity. We make it a point to contact parents after any significant/notable incidents or injuries. (either by email or phone call.) We will likely not notify you of every conflict or rude comment. **However, if you hear of something that should have been addressed that we didn't contact you about, please reach out asap.**

CONFLICT	RUDE	MEAN	BULLYING
Occasional	Occasional	Once or Twice	Is REPEATED
Not planned; in the heat of the moment	Spontaneous; unintentional	Intentional	Is planned and done on purpose
All parties are upset	Can cause hurt feelings; upset	Can hurt others deeply	The target of the bullying is upset
All parties want to work things out	Based in thoughtlessness, poor manners or narcissism	Based in anger; impulsive cruelty	The bully is trying to gain control over the target
All parties will accept responsibility	Rude person accepts responsibility	Behavior often regretted;	The bully blames the target
An effort is made by all parties to solve the problem			The target wants to stop the bully's behavior, the bully does not
Can be resolved through mediation	Social skill building could be of benefit	Needs to be addressed/ should NOT be ignored	CANNOT be resolved through mediation

Source: Jennifer Astles, DASA Newsletter, January 2014, TST BOCES

**We want to address your concerns as quickly as possible. Please don't wait until the end of the week to address an issue. If we don't know, we can't help!**

## **EMAIL US:**

If you have an issue/concern that you'd like to be addressed during camp, please email [\*\*office@spartanallstars.com\*\*](mailto:office@spartanallstars.com). This email will be received by all office staff and is monitored from 9am-4pm. If you'd like a call back, please leave the best phone number to call. After hours, please give us time to respond as we commute, eat, and take care of personal matters. Sometimes, a response is delayed as we try and gather more information. But, we will get back to you as soon as we can.

## **PHONE:**

Email is best, but you can always call and leave a message if no one answers. Phone calls only go to one person, so emails will likely give you a quicker response time. **(818) 473-0005**

***Want more info? Check out our [FAQ Page](#).***